

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for October 24, 2024, Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on October 10, 2024.

**5. Executive Director’s Report.**

**6. Construction / Engineering Projects.**

**6.1. Tower #2 Altitude Valve Project.**

**6.1.A.** Motion to approve Digital Engineering Invoice#7 in the amount of \$1,500.00 for the period of September 1, 2024, through September 30, 2024, leaving a remaining balance of \$7,410.00 on this contract.

**6.2. Lift Station 17 Force Main Replacement Project.**

**6.2.A.** None.

**6.3. Lift Station 26 Pump Improvement Project.**

**6.3.A.** None.

**6.4. Miscellaneous Construction/Engineering Projects.**

**6.4.A.** Motion to approve Digital Engineering Invoice (i) in the amount of \$4,305.00 for the GIS Integration Project, and (ii) in the amount of \$390.00 for the Standard Specs & Plans Update Project, both for the period of September 1, 2024, through September 30, 2024.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the 2025 Board of Commissioner Meetings to be held once a month, occurring on the second Thursday of every month, as attached hereto, and to advertise public notice of same.

**9.2.** Motion to approve the 2025 District Holidays in accordance with the Governor of MS proclamations in conformity to state regulation Miss. Code § 3-3-7, as attached hereto.

**9.3.** Motion to approve the emergency asphalt repairs on Diamondhead Drive East performed by Gibson Maintenance LLC in the amount of \$6,741.00 in accordance with the State of MS Purchase Law § 31-7-1(j), Page 14-15, Section K.

**9.4.** Motion to authorize the closing of District offices on Friday, November 29, 2024 in further observance of the Thanksgiving Holiday, and on Tuesday, December 24, 2024 in further observance of the Christmas Holiday, as proclaimed by the Governor on October 16, 2024, pursuant to Mississippi Code Ann. § 3-3-7.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for November 21, 2024, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.