

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
October 10, 2024 – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith (by phone), Treasurer Mark Beisecker (by phone), Commissioner Arlen Griffey (chaired the meeting), and Commissioner Eric Nolan (by phone).

ABSENT: Vice-Chairman Louis Ertel.

The presence of a quorum was noted, and the meeting was called to order at 4:00p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**
Motion by Commissioner Griffith, second by Commissioner Nolan to approve the agenda. Motion carried unanimously.
3. **Public Comments.** None.
4. **Minutes.**
4.1. Motion by Commissioner Nolan, second by Commissioner Griffith to approve the minutes for the Regular Meeting held on September 26, 2024. Motion carried unanimously. (Attachment A).
5. **Executive Director’s Report.**
- 5.1. **Update of Recent Events and Projects.**
- 5.1.A. Material delivery for the Altitude Valve Project is on schedule.
- 5.1.B. The Lift Station #17 Force Main Replacement Project is complete. A punch list will be issued this week. The project will be ready for closeout by the next regular meeting on October 24, 2024.
- 5.1.C. A stop work order for the Lift Station #26 Pump Improvement Project remains in effect. Materials for the project are expected to be on site this month. The stop work order will be lifted upon confirmation of the arrival of all equipment.
- 5.1.D. The City of Diamondhead’s Kolo Court Bank Stabilization Project is reported to be near completion.
- 5.1.E. A water main break on Diamondhead Drive East occurred late on the evening of October 6, 2024. Crews worked diligently to perform repairs and water was restored by 6:00a.m. Monday. A temporary street patch was completed on Monday with an asphalt patch being completed by Tuesday. Thanks to Kerry Gibson of Gibson Maintenance who made arrangements for the temporary paving.

The District has installed 1 new water and sewer connection, casted 21 sewer cleanouts, performed 16 fire hydrant inspections, cleaned out the office trailer, and continued remodeling the conference room in the administration building since the last meeting. Administration building roof repair needed, and quotes are being obtained.

5.1.F. The District is obtaining a second opinion and quotes for the Water Tower #1 Paint Issues. A site visit is scheduled for October 11, 2024.

5.1.G. Revised drawings for The Preserve Phase 2 Subdivision are ongoing.

The latest construction drawings for the Diamondhead Lakes Subdivision Phase 2 are under review.

Cruisin' the Coast will be held on October 6, 2024 through October 13, 2024.

Sidewalk and elevation issues in front of the Diamondhead Water & Sewer District's Administrative Office persist for the City of Diamondhead's Commercial Area Transformation Phase 1 Project. The project has been extended to December 2024.

Temporary water service interruptions occurred last week due to the City of Diamondhead's Kalae Street/Koloa Street Drainage Project as adjustments were made to water main piping for installation of storm culverts crossing the streets. One fire hydrant was relocated on Kalae Street.

City of Diamondhead drainage work on Turnberry Drive will begin on October 10, 2024. This project will involve daily street closures with all streets expected to be re-opened in the evenings.

The City of Diamondhead's drainage work on Ahuli Drive is scheduled to begin soon.

Due to the MDOT Roundabout Project the intersection of Gex Road and Park Ten Drive is blocked, and traffic must access the area from Live Oak Drive with no left turn permitted when exiting. Vehicles must turn right and cross the I-10 bridge to the roundabout and return across the bridge to go north. Gex Drive from the 4-way intersection to the POA Community Center will be closed until further notice on October 14, 2024 for roundabout construction. The westbound ramp to I-10 will be closed on October 14, 2024 while work is performed on the roundabout.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Lift Station 17 Force Main Replacement Project.

6.2.A. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve Seymour Engineering Invoice# 9201 in the amount of \$2,300.00 for the period of August 18, 2024 through September 30, 2024, which completes this contract. Motion carried unanimously. (Attachment B).

6.3. Lift Station 26 Pump Improvement Project.

6.3.A. None.

6.4. Miscellaneous Construction/Engineering Projects.

6.4.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Griffith, second by Commissioner Nolan to approve payment of the Docket of Claims in the total amount of \$190,405.49, as attached hereto. Motion carried unanimously. (Attachment C).

7.1.B. Motion by Commissioner Nolan, second by Commissioner Griffith to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$2,300.00, as attached hereto. Motion carried unanimously. (Attachment D).

7.1.C. Motion by Commissioner Griffith, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$369.12, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.D. Treasurer's Report – 9/30/2024. (Attachment F).

7.1.E. Revenue & Expense Report – 9/30/2024. (Attachment G).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

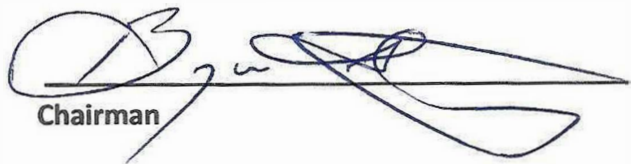
9.1. Motion by Commissioner Nolan, second by Commissioner Beisecker to approve the Diamondhead Water & Sewer District Board of Commission Officers for the period of October 1, 2024 through September 30, 2025 as follows: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, and Treasurer Mark Beisecker. Motion carried unanimously.

10. Adjourn.

Motion by Commissioner Griffith, second by Commissioner Nolan to adjourn at 4:13p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for October 24, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

10/24/24
Date