

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for September 12, 2024 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

Public hearing regarding proposed FY24/25 Budget, 3.5% Rate Increase, and revised Rate & Fee Schedule as presented on August 8, 2024, and was duly noticed to the public as approved on August 22, 2024, as attached hereto.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on August 22, 2024.

4.2. Motion to approve the minutes for the Emergency Meeting held on September 11, 2024.

5. Executive Director's Report.

6. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. Motion to spread upon the minutes the executed DNA Underground contract for the Tower Altitude Valve, which was approved by the Board on June 27, 2024.

6.2. Lift Station 17 Force Main Replacement Project.

6.2.A. Motion to approve DNA Underground Pay App#1 in the amount of \$175,883.00 for the period of July 18, 2024 through August 9, 2024, leaving a remaining balance of \$22,482.00 on this contract.

6.2.B. Motion to approve Seymour Engineering Invoice#9173 in the amount of \$7,500.00 for the period of April 28, 2024 through August 17, 2024, leaving a remaining balance of \$2,300.00 on this contract.

6.3. Lift Station 26 Pump Improvement Project.

6.3.A. Motion to approve Seymour Engineering Invoice#9172 in the amount of \$1,740.00 for the period of April 28, 2024 through August 17, 2024, leaving a remaining balance of \$11,960.00 on this contract.

6.4. Miscellaneous Construction/Engineering Projects.

6.4.A.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurer’s Report – 8/30/2024.

7.1.E. Revenue & Expense Report – 8/30/2024.

7.1.F. Motion to approve the Fiscal Year 2024/2025 Rate Study, as presented and recommended by Dr. Alan Barefield on August 8, 2024, effective October 1, 2024, as attached hereto.

7.1.G. Motion to approve the revised DWSD Rate & Fee Schedule effective October 1, 2024, as attached hereto.

7.1.H. Motion to approve the Fiscal Year 2024/2025 Budget, as presented and recommended by District Management on August 8, 2024, effective October 1, 2024, as attached hereto.

7.1.I. Motion to approve the Wright, Ward, Hatten, & Guel Audit Engagement Letter for the FY23/24 Annual Audit at a “not to exceed” rate of \$14,500.00, and to authorize the Chairman and the Executive Director to execute same.

8. Old Business.

8.1. Motion to spread upon the minutes the executed Capitol Resources letter of renewal, which was approved by the Board on August 22, 2024.

9. New Business/Discussion Items.

9.1. None.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for September 26, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.