

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
July 25, 2024 – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

ABSENT: None.

The presence of a quorum was noted, and the meeting was called to order at 4:02p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Ertel, second by Commissioner Nolan to approve the agenda. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Griffey, second by Commissioner Nolan to approve the minutes for the Regular Meeting held on July 11, 2024. Motion carried unanimously. (Attachment A).

5. **Executive Director’s Report.**

- 5.1. **Recent Events and Projects.**

5.1.A. Contracts for the Altitude Valve Project are to be presented for review next week with a Notice to Proceed to follow.

5.1.B. Construction has begun for the Lift Station #17 Force Main Replacement Project. Underground boring of the new sewer force main is underway.

5.1.C. A stop work order for contract time remains in effect on the Lift Station #26 Pump Improvement Project. Materials for the project are expected to be on site in October.

5.1.D. The temporary emergency pipe support and culvert installed by the District at the Kolo Court drainage ditch are holding steady and the culvert is working. The temporary measures are an attempt to prevent further sewer damage from an eroding ditch bank collapse. There are small signs of continued erosion upstream of the new sewer piping and manhole structures, but no significant changes. The City of Diamondhead has accepted bids for the Kolo Court Bank Stabilization Project.

5.1.E. The District has installed 5 sewer cleanouts, repaired 2 water service lines, and responded to 6 after-hours water emergencies and 2 after-hours sewer emergencies since the last meeting.

- 5.1.F. A presentation of the new GIS system will be held immediately following this report.
- 5.1.G. A request has been submitted to the contractor to repaint the white portions of the bulb for the Water Tower #1 Warranty Claim. As of today, there has been no response. The District will meet with engineers at the beginning of next week to discuss the next steps and proceed with legal counsel as needed.

Revised drawings for The Sanctuary Subdivision were approved as of July 19, 2024. The contractor has been working on the installation of underground piping.

The District is awaiting a response from Structures of Diamondhead's engineer for The Preserve Phase 2 Subdivision.

A Task Order submitted to perform a review for the Diamondhead Lakes Phase 2 Subdivision is on hold, as developers redesign drawings.

Auto Zone is under preliminary engineering review.

- 5.1.H. Presentation of the new GIS System by Digital Engineering.

5. Construction / Engineering Projects.

6.1. Tower #2 Altitude Valve Project.

6.1.A. None.

6.2. Lift Station 17 Force Main Replacement Project.

6.2.A. None.

6.3. Lift Station 26 Pump Improvement Project.

6.3.A. None.

6.4. Miscellaneous Construction/Engineering Projects

6.4.A. Motion by Commissioner Ertel, second by Commissioner Nolan to approve Digital Engineering Invoice#13 in the amount of \$9,135.00 for the GIS Integration Project for the period of June 2, 2024 through June 29, 2024, leaving a remaining balance of \$18,535.00 on this contract. Motion carried unanimously. (Attachment B).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Griffey, second by Commissioner Beisecker to approve payment of the Docket of Claims in the total amount of \$51,413.89, as attached hereto. Motion carried unanimously. (Attachment C).

7.1.B. Motion by Commissioner Nolan, second by Commissioner Beisecker to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$9,135.00, as attached hereto. Motion carried unanimously. (Attachment D).

7.1.C. Motion by Commissioner Nolan, second by Commissioner Griffey to approve payment of the Customer Deposit Refund Register in the total amount of \$7,084.86, as attached hereto. Motion carried unanimously. (Attachment E).

8. Old Business.

8.1. Motion by Commissioner Ertel, second by Commissioner Nolan to spread upon the minutes the executed Suncoast Infrastructure Change Order No. 1, which was approved by the Board on July 11, 2024. Motion carried unanimously. (Attachment F).

8.2. Motion by Commissioner Griffey, second by Commissioner Nolan to spread upon the minutes the executed Coast Connect Internet Service Agreement, which was approved by the Board on July 11, 2024. Motion carried unanimously. (Attachment G).

9. New Business/Discussion Items.

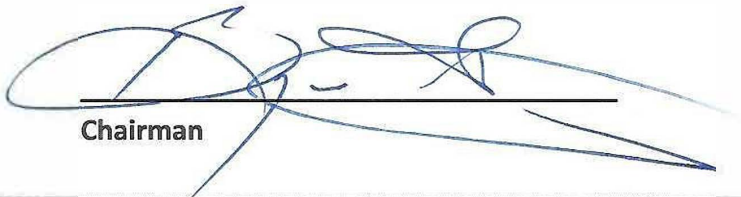
9.1. None.

10. Adjourn.

Motion by Commissioner Beisecker, second by Commissioner Nolan to adjourn at 4:43p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for August 8, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

8/8/24
Date