

DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
July 11, 2024 – 4:00p.m.

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT:** Chairman Bryon Griffith (by phone), Vice-Chairman Louis Ertel (chaired meeting), Commissioner Arlen Griffey, and Commissioner Eric Nolan.

ABSENT: Commissioner Mark Beisecker.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District’s open meeting policy.

2. **Agenda.**

Motion by Commissioner Griffey, second by Commissioner Nolan to table agenda item 5.1.A. until the next regular meeting, and to approve the agenda as amended. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Nolan, second by Commissioner Griffey to approve the minutes for the Regular Meeting held on June 27, 2024. Motion carried unanimously. (Attachment A).

5. **Executive Director’s Report.**

5.1. Recent Events & Projects.

5.1.A. GIS presentation by Digital Engineering is tabled until the next regular meeting on July 25, 2024.

5.1.B. A Notice to Proceed is expected for the Altitude Valve Project.

5.1.C. The Water System Improvement Project Phase III is closed out at \$100,000.00 under budget and sod restoration issues have been resolved. This project was a \$3.4 million project to replace water piping in the Hilo Way, Alawai Avenue, and northeast portion of Diamondhead Drive East area. 18,710 LF (3.5 miles) of water piping were replaced, 50 new fire hydrants were installed, and 8,518 LF (1.6 miles) of 1” service lines were replaced.

5.1.D. The Sewer Improvements Basin 13, 16, & 17 Project will be closed out during tonight’s meeting. A summary change order and final pay app have been submitted to the District closing at \$464,175.08 under budget. This project was a \$6.2 million rehabilitation and replacement of sewer main piping within sewer basins 13, 16, and 17. 34,030 LF (6.5 miles) of sewer main piping were replaced/relined, 241 sewer service laterals were relined, and 58 manhole structures were lined or replaced.

- 5.1.E. Construction for the Lift Station #17 Force Main Replacement Project is expected to begin July 15, 2024. An onsite meeting is scheduled for July 12, 2024 to discuss any impacts to residents.
- 5.1.F. A stop-work order has been issued for the Lift Station #26 Pump Improvements Project due to lengthy material delivery times. Materials for the project are expected to be onsite in October.
- 5.1.G. The temporary emergency pipe support and culvert installed by the District at the Kolo Court drainage ditch are holding steady and the culvert is working. The temporary measures are an attempt to prevent further sewer damage from an eroding ditch bank collapse. There are small signs of continued erosion upstream of the new sewer piping and manhole structures, but no significant changes. The City of Diamondhead has accepted bids for the Kolo Court Bank Stabilization Project.
- 5.1.H. The District has installed 5 new water/sewer connections and 1 sewer cleanout, repaired 2 water service lines, and responded to 3 water after-hours emergency and 1 sewer after-hours emergency call, since the last meeting.
- 5.1.I. A meeting was held on July 9, 2024, with Digital Engineering to determine the next steps in correcting the Water Tower #1 Warranty Claim paint issue. Engineers will contact the paint contractor with a plan and we will proceed accordingly.

Revised drawings for The Sanctuary Subdivision are under review as of June 27, 2024.

The District is awaiting a response from Structures of Diamondhead's engineer for the Preserve Phase 2 Subdivision.

A Task Order submitted to perform a review for the Diamondhead Lakes Phase 2 Subdivision is on hold, as the developer redesigns drawings.

Auto Zone is under preliminary engineering review.

6. Construction / Engineering Projects.

6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.

6.1.A. Motion by Commissioner Nolan, second by Commissioner Griffey to approve Seymour Engineering Invoice#9119 in the amount of \$22,025.00 for the period of April 28, 2024 through June 22, 2024, which completes this contract. Motion carried unanimously. (Attachment B).

6.1.B. Motion by Commissioner Griffey, second by Commissioner Nolan to approve Suncoast Infrastructure Close-out Change Order #1 changing the contract amount from \$5,700,969.00 to \$5,236,793.92, which decreases the contract by \$464,175.08, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment C).

6.1.C. Motion by Commissioner Nolan, second by Commissioner Griffey to approve Suncoast Infrastructure Final Pay App#21 in the amount of \$77,601.40 for the period of May 1, 2024 through May 31, 2024, which completes this contract under budget by \$464,175.08. Motion carried unanimously. (Attachment D).

6.2. Tower #2 Altitude Valve Project.

6.2.A. None.

6.3. Lift Station 26 Pump Improvement Project.

6.3.A. None.

6.4. Lift Station 17 Force Main Replacement Project.

6.4.A. None.

6.5. Miscellaneous Construction/Engineering Projects

6.5.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Griffey, second by Commissioner Nolan to approve payment of the Docket of Claims in the total amount of \$197,145.14, as attached hereto. Motion carried unanimously. (Attachment E).

7.1.B. Motion by Commissioner Griffey, second by Commissioner Nolan to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$99,626.40, as attached hereto. Motion carried unanimously. (Attachment F).

7.1.C. Motion by Commissioner Nolan, second by Commissioner Griffey to approve payment of the Customer Deposit Refund Register in the total amount of \$637.67, as attached hereto. Motion carried unanimously. (Attachment G).

7.1.D. Treasurer's Report – 6/30/2024. (Attachment H).

7.1.E. Revenue & Expense Report – 6/30/2024. (Attachment I).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

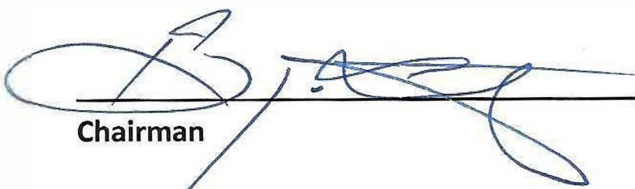
9.1. Motion by Commissioner Griffey, second by Commissioner Nolan to approve three(3) year Coast Connect agreement for internet services for all District locations, as attached hereto, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment J).

10. Adjourn.

Motion by Commissioner Nolan, second by Commissioner Griffey to adjourn at 4:20p.m. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for July 25, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

7/25/24
Date