

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for April 11, 2024 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on March 28, 2024.

**5. General Manager's Report.**

**5.1. Bid Opening**

**5.1.A.** Motion to approve bid openings for Lift Station #17 Force Main Replacement Project and Lift Station #26 Pump Improvements Project.

**5.1.B.** Motion to acknowledge receipt of all bids, to take all bids under advisement, and to authorize Seymour Engineering to review bids and return to the Board with a recommendation.

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** Motion to approve Suncoast Infrastructure Pay App#20 in the amount of \$186,686.73 for the period of March 1, 2024 through March 31, 2024, leaving a remaining balance of \$541,776.48 on this contract.

**6.2. Tower #2 Altitude Valve Project.**

**6.2.A.** None.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** None.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** Motion to approve DNA Underground Change Order No.1 to decrease the contract amount by \$66,890.10, changing the contract amount from \$2,907,873.00 to \$2,840,982.90, and adding 170 additional days to the contract, which changes the substantial completion date to December 1, 2023.

**6.5. MDOT Roundabout Utility Relocation Project.**

**6.5.A.** Motion to spread upon the minutes the executed LJ Construction Change Order No.1, that was approved by the Board on March 28, 2024.

**6.6. Lift Station 17 Force Main Replacement Project.**

**6.6.A.** Motion to approve Seymour Engineering Invoice# 9045 in the amount of \$3,300.00 for the period of March 1, 2024 through March 30, 2024, leaving a remaining balance of \$11,450.00 on this contract.

**6.7. Lift Station 26 Pump Improvement Project.**

**6.7.A.** Motion to approve Seymour Engineering Invoice# 9044 in the amount of \$3,500.00 for the period of March 3, 2024 through March 30, 2024, leaving a remaining balance of \$17,200.00 on this contract.

**6.8. Miscellaneous Construction/Engineering Projects.**

**6.8.A.** None.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurers Report – 3/31/2024.

**7.1.E.** Revenue & Expense Report – 3/31/2024.

**8. Old Business.**

None.

**9. New Business/Discussion Items.**

**9.1.** Motion to discuss letter received from the City of Diamondhead regarding a rezoning application request for tax parcel number 132H-1-03-006.000, which is located adjacent to the southernmost District property line.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for April 25, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.