

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for February 8, 2024 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on January 25, 2024.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** Motion to approve Seymour Engineering Invoice# 8995 in the amount of \$44,050.00 for the time period of December 24, 2023 through January 20, 2024, leaving a remaining balance of \$44,050.00 on this contract.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** Motion to authorize Digital Engineering to advertise for bids for the Tower #2 Altitude Valve, as attached hereto.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** None.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** None.

**6.5. MDOT Roundabout Utility Relocation Project.**

**6.5.A.** None.

**6.6. Miscellaneous Construction/Engineering Projects.**

**6.6.A.** Motion to spread upon the minutes the executed Seymour Engineering Master Services Agreement approved by the Board on January 25, 2024.

**6.6.B.** Motion to approve Amendment No.1 with Digital Engineering, extending the current Master Services Agreement for a period of one(1) year, effective February 9, 2024 through February 8, 2025, and to authorize the Chairman to execute same.

**6.6.C.** Motion to approve Master Services Agreement with Covington Engineering effective February 9, 2024 through February 8, 2025 with an auto-extension of one year, and to authorize the Chairman to execute same.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurers Report – 1/31/2024.

**7.1.E.** Revenue & Expense Report – 1/31/2024.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

**9.1.** None.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for February 22, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.