

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for December 14, 2023 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

**2. Approve Agenda.**

**3. Public Comments.**

Mr. Freddy Drennan, 9616 Kini Place, requested to address the Board regarding sewer system infiltration.

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on November 16, 2023.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** Motion to approve Suncoast Infrastructure Pay App#S22052-17 in the amount of \$610,680.00 for the time period of October 1, 2023 through November 9, 2023, leaving a remaining balance of \$1,390,713.21 on this contract.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** None.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** Motion to spread upon the minutes the executed CB Developers Change Order #1 that was approved by the Board on November 16, 2023.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** Motion to approve DNA Underground Pay App#17 in the amount of \$22,560.60 for the time period of October 1, 2023 through October 31, 2023, leaving a remaining balance of \$241,062.55 on this contract.

**6.5. MDOT Roundabout Utility Relocation Project.**

**6.5.A.** Motion to approve Digital Engineering Invoice#728-1310.022-08 in the amount of \$2,222.30 for the time period of October 1, 2023 through October 28, 2023, completing the MDOT Design Engineering portion of this contract.

**6.5.B.** Motion to spread upon the minutes the executed LJ Construction Contract that was approved by the Board on November 16, 2023.

**6.5.C.** Motion to spread upon the minutes the executed MDOT Construction Engineering Contract NHPP-010-01(161); 107509-201500, that was approved by the Board on March 9, 2023.

**6.5.D.** Motion to spread upon the minutes the executed MDOT Wastewater Construction Utility Agreement that was approved by the Board on October 26, 2023.

**6.5.E.** Motion to spread upon the minutes the executed MDOT Waterworks Construction Utility Agreement that was approved by the Board on October 26, 2023.

**6.5.F.** Motion to approve the LJ Construction Notice to Proceed as of January 8, 2024, and to authorize the Chairman to execute same.

**6.6. Miscellaneous Construction/Engineering Projects.**

**6.6.A.** Motion to approve Digital Engineering Invoice (i)#23R00024.010-02 for Tower 2 Altitude Valve in the amount of \$1,920.00, (ii)#23R00024.007-06 for GIS Integration in the amount of \$3,305.00, (iii)#23R00024.011-02 for DH Lakes Ph.2 Plan Review in the amount of \$1,040.00; and (iv) #23R00024.008-02 for Preserve Ph.2 Plan Review in the amount of \$480.00, all for the time period of October 1, 2023 through October 28, 2023.

**6.6.B.** Motion to approve Digital Engineering Invoice (i)#23R00024.010-03 for Tower 2 Altitude Valve in the amount of \$1,440.00; and (ii)#23R00024.007-07 for GIS Integration in the amount of \$660.00, all for the time period of October 29, 2023 through November 25, 2023.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurers Report – 11/30/2023.

**7.1.E.** Revenue & Expense Report – 11/30/2023.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

- 9.1.** Motion to declare the property as listed in Exhibit “A” to be surplus property having a fair market value of zero, and thus, pursuant to the authority granted by Miss. Code Ann. 17-25-25 (1972), as amended, in the best interest of the District to authorize the General Manager to dispose of said surplus property with no fair market value, in a prudent and economically feasible manner.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for January 11, 2024 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.