

**DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for November 16, 2023 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Vice-Chairman Louis Ertel, Treasurer Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

James Moody with Cadence Insurance presentation of 2024 Employee Insurance Renewal.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on October 26, 2023.

5. General Manager's Report.

6. Construction / Engineering Projects.

6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.

6.1.A. None.

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. None.

6.3. Water System Rehab-Phase II Project.

6.3.A. Motion to approve CB Developers Change Order#1 for a contract DECREASE in the amount of \$84,990.74, changing the total contract amount from \$2,756,369.37 to \$2,671,378.63, to accept substantial completion date of August 30, 2023, and to authorize the Chairman to execute same.

6.3.B. Motion to approve CB Developers Pay App#14 in the amount of \$104,283.34 for the time period of August 1, 2023 through August 31, 2023, leaving a remaining balance of \$133,568.93 on this contract.

6.4. Water System Rehab-Phase III Project.

6.4.A. None.

6.5. MDOT Roundabout Utility Relocation Project.

6.5.A. Motion to approve LJ Construction MDOT Roundabout Utility Relocation Contract in the amount of \$100,086.09, and to authorize the Chairman to execute same.

6.6. Miscellaneous Construction/Engineering Projects.

6.6.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurers Report – 10/31/2023.

7.1.E. Revenue & Expense Report – 10/31/2023.

8. Old Business.

8.1. Motion to spread upon the minutes the executed NTCA Savings Plan Adoption Agreement approved by the Board on September 14, 2023.

9. New Business/Discussion Items.

9.1. Motion to approve the 2024 Renewal Employee Insurance, as presented and recommended by James Moody with Cadence Insurance, and as attached hereto.

9.2. Motion to authorize the closing of District offices on Friday, November 24, 2023 in further observance of the Thanksgiving Holiday and on Tuesday, December 26, 2023 in further observance of the Christmas Holiday, as proclaimed by the Governor on November 8, 2023, pursuant to Mississippi Code Ann. § 3-3-7.

9.3. Motion to change the next regularly scheduled Board Meeting from December 21, 2023 to December 14, 2023 due to Payables and the Christmas Holiday.

9.4. Motion to approve the abandonment of utilities easement for construction on property located at 688 Auahi Place, Phase 2, Unit 5, Block 6, between Lots 7 & 8, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for December 14, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.