

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for October 12, 2023 Regular Meeting

4:00 p.m. - DWSD Meeting Room behind the Business Office, 4425 Park Ten Dr., Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman Bryon Griffith, Treasurer Louis Ertel, Commissioner Mark Beisecker, Commissioner Arlen Griffey, and Commissioner Eric Nolan.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on September 28, 2023.

5. General Manager's Report.

6. Construction / Engineering Projects.

6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.

6.1.A. Motion to approve Suncoast Infrastructure Pay App#16 in the amount of \$235,440.00 for the time period of September 1, 2023 through September 30, 2023, leaving a remaining balance of \$2,001,393.21 on this contract.

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. None.

6.3. Water System Rehab-Phase II Project.

6.3.A. None.

6.4. Water System Rehab-Phase III Project.

6.4.A. Motion to approve Seymour Engineering Invoice# 8892 in the amount of \$14,500.00 for the time period of August 20, 2023 through September 30, 2023, leaving a remaining balance of \$26,000.00 on this contract.

6.5. MDOT Roundabout Utility Relocation Project.

6.5.A. Motion to award the MDOT Roundabout Utility Relocation Construction Project to the best and lowest bidder LJ Construction in the amount of \$100,086.09, as recommended by Digital Engineering, and to authorize the Chairman to execute the Notice of Award.

6.5.B. Motion to approve Digital Engineering Invoice# 728-1310.022-07 in the amount of \$6,664.50 for the time period of August 27, 2023 through September 30, 2023, leaving a remaining balance of \$2,222.30 on this contract.

6.6. Lift Station 17-Diamondhead Drive East Force Main.

6.6.A. Motion to approve Seymour Engineering Invoice# 8893 in the amount of \$13,450.00 for the time period of September 19, 2023 through September 30, 2023, leaving a remaining balance of \$14,750.00 on this contract.

6.7. Miscellaneous Construction/Engineering Projects.

6.7.A. Motion to approve Digital Engineering (i) Invoice# 23R00024.007-05 in the amount of \$4,240.00 for the GIS Integration Project; (ii) Invoice# 23R00024.011-01 in the amount of \$480.00 for Diamondhead Lakes Phase 2 Plan Review; (iii) Invoice# 23R00024.009-03 in the amount of \$1,122.50 for Grant Application Assistance; (iv) Invoice# 23R00024.008-01 in the amount of \$800.00 for The Preserve Phase 2 Plan Review; and (v) Invoice#23R00024.010-01 in the amount of \$2,500.00 for Tower 2 Altitude Valve, all for the time period of August 27, 2023 through September 30, 2023.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve payment of the Docket of Claims in the total amount of _____, as attached hereto.

7.1.B. Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of _____, as attached hereto.

7.1.C. Motion to approve payment of the Customer Deposit Refund Register in the total amount of _____, as attached hereto.

7.1.D. Treasurers Report – 9/30/2023.

7.1.E. Revenue & Expense Report – 9/30/2023.

8. Old Business.

8.1. Motion to spread upon the minutes the executed Wright, Ward, Hatten, & Guel Audit Engagement Letter that was approved by the Board on September 28, 2023.

9. New Business/Discussion Items.

9.1. Motion to approve the Hancock Whitney Resolution authorizing Commissioner Eric Nolan with bank signatory and to authorize execution of all District signatory forms.

9.2. Motion to approve the Diamondhead Water & Sewer District Board of Commission Officers for the period of October 1, 2023 through September 30, 2024 as follows: Chairman _____, Vice-Chairman _____, and Treasurer _____.

9.3. Motion to discuss and/or approve credit request for Leila Thissell, 652 Koula Place, due to water-cooled air conditioning system leak which caused higher than normal sewer charges, that falls outside of the Board Leak Forgiveness Policy D-2023-004.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for October 26, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.