

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR BOARD MEETING MINUTES
May 11, 2023 – 4:00p.m.**

Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

- 1. PRESENT BOARD MEMBERS:** Chairman Bryon Griffith, Vice-Chairman Ben Taylor (by phone), Treasurer Louis Ertel, Commissioner Mark Beisecker, and Commissioner Arlen Griffey.

ABSENT: None.

The presence of a quorum was noted, and the meeting was called to order at 4:01p.m. The public was duly notified in compliance with the District’s open meeting policy.

- 2. Agenda.**

Motion by Commissioner Ertel, second by Commissioner Griffey to approve the agenda. Motion carried unanimously.

- 3. Public Comments.**

None.

- 4. Minutes.**

4.1. Motion by Commissioner Griffey, second by Commissioner Beisecker to approve the minutes for the Regular Meeting held on April 27, 2023. Motion carried unanimously. (Attachment A).

- 5. General Manager’s Report.**

- 5.1. Update of Recent Events and Projects.**

5.1.A. Coast Electric Power has installed the underground power source to the tower site for the Elevated Water Tank #2 Project. Electrical wiring and sitework continues.

5.1.B. CB Developers have installed hot taps and tie-ins in various locations for the Water System Improvement Phase II Project. Bayou Drive and Haleiwa Place are completely connected to the new water line and the contractor is scheduled to perform street patching. The contractor has performed hot taps and tie-ins on Pahoa Court and Ala Moana Street. On May 8, 2023, the contractor inadvertently damaged the existing water main piping on Kahana Street and Pahoa Court. Repairs were immediately made, and the contractor issue was addressed.

5.1.C. The contractor installed additional sod, repaired damaged electrical outlets, and patched asphalt driveway for the Water Tower #1 Exterior Painting Project. A site inspection was conducted on May 11, 2023.

- 5.1.D. The Water System Improvement Phase III Project is approximately 80% complete. All of the 8" and 6" main lines are installed. The contractor is installing hydrants on Diamondhead Drive East and continues pressure testing and chlorinating portions of the new main and installing sod.
- 5.1.E. The Sewer Improvements Basins 13, 16 & 17 Project is approximately 50% complete. DNA is currently working towards completion of the replacement section at Kahana Street. Two replacement sections and one point repair remain before CIPP (cured in place plastic) lining begins in late May or early June.
- 5.1.F. The Sewer Lift Station #9 Force Main Project was completed May 2, 2023. Final inspection and punch list items are currently being scheduled.
- 5.1.G. The District has performed 3 after-hours water leak investigations, 2 water service repairs, 6 sewer backups, 3 after-hour sewer backups, 1 sewer lateral repair, 11 sewer cleanouts installed and 1 sewer manhole cover reset, since the last meeting.
- 5.1.H. The temporary emergency pipe support and culvert installed by the District at Kolo Court drainage ditch are holding steady and the culvert is working. The temporary measures are an attempt to prevent further sewer main damage from an eroding ditch bank collapse. The drawings presented by the City Manager were 90% complete. The District reviewed the drawings and presented comments and questions regarding additional water dams to be utilized along the creek within the area.
- 5.1.I. A pre-construction meeting on the City of Diamondhead Makiki Drive Drainage Project was held on April 28, 2023 at City Hall. The selected contractor, Bottom to Top Construction, presented a viable plan and a start date is scheduled for May 11, 2023. The District maintenance department provided an onsite inspector for their contractor to begin the work to replace the removed section of water main and casing.

6. Construction / Engineering Projects.

- 6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.
 - 6.1.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve Seymour Engineering Invoice# 8757 in the amount of \$44,050.00 for the time period of April 1, 2023 through April 29, 2023, leaving a remaining balance of \$300,550.00 on this contract. Motion carried unanimously. (Attachment B).
- 6.2. Water System Rehab-Phase I (New Water Tower) Project.
 - 6.2.A. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve CB&I Pay App#13 in the amount of \$185,859.37 for the time period of March 27, 2023 through April 28, 2023, leaving a remaining balance of \$205,796.90 on this contract. Motion carried unanimously. (Attachment C).
- 6.3. Water System Rehab-Phase II Project.
 - 6.3.A. None.

- 6.4. Water System Rehab-Phase III Project.
 - 6.4.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve Seymour Engineering Invoice#8758 in the amount of \$23,000.00 for the time period of March 31, 2023 through April 29, 2023, leaving a remaining balance of \$98,000.00 on this contract. Motion carried unanimously. (Attachment D).
- 6.5. Water Tower #1 Exterior Painting Project.
 - 6.5.A. None.
- 6.6. MDOT Roundabout Utility Relocation Project.
 - 6.6.A. None.
- 6.7. Miscellaneous Construction/Engineering Projects.
 - 6.7.A. Motion by Commissioner Ertel, second by Commissioner Griffey to approve DNA Underground Invoice# 050523 in the amount of \$46,225.00 for the Lift Station #9 Force Main Upgrade Project, which completes this project. Motion carried unanimously. (Attachment E).
7. Financial.
 - 7.1. Docket of Claims & Financial Reports.
 - 7.1.A. Motion by Commissioner Beisecker, second by Commissioner Griffey to approve payment of the Docket of Claims in the total amount of \$180,670.07, as attached hereto. Motion carried unanimously. (Attachment F).
 - 7.1.B. Motion by Commissioner Griffey, second by Commissioner Beisecker to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \$299,134.37, as attached hereto. Motion carried unanimously. (Attachment G).
 - 7.1.C. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve payment of the Customer Deposit Refund Register in the total amount of \$450.00, as attached hereto. Motion carried unanimously. (Attachment H).
 - 7.1.D. Treasurers Report – 4/30/2023. (Attachment I).
 - 7.1.E. Revenue & Expense Report – 4/30/2023. (Attachment J).
8. Old Business.
 - 8.1. None.
9. New Business/Discussion Items.
 - 9.1. Motion by Commissioner Griffey, second by Commissioner Ertel to approve the abandonment of utilities easement for construction on property located on Ala Moana Street, for Phase 2, Unit 7, Block 7, between Lots 4 & 5, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment K).

10. Motion to Adjourn.

Motion by Commissioner Beisecker, second by Commissioner Ertel to adjourn at 4:21p.m.

The next meeting of the Board of Commissioners is scheduled for May 25, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

5/25/23
Date