

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for April 13, 2023 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Ben Taylor, Treasurer Louis Ertel, Commissioner Mark Beisecker, and Commissioner Arlen Griffey.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on March 23, 2023.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Improvements-Phase I & II (Basins #13, #16, #17) Project.**

**6.1.A.** Motion to approve Suncoast Pay App#10 in the amount of \$435,288.09 for the time period of February 1, 2023 through February 28, 2023, leaving a remaining balance of \$3,685,351.91 on this contract.

**6.1.B.** Motion to approve Seymour Engineering Invoice# 8728 in the amount of \$21,050.00 for the time period of February 19, 2023 through March 31, 2023, leaving a remaining balance of \$344,600.00 on this contract.

**6.1.C.** Motion to approve Suncoast Pay App#11 in the amount of \$333,783.61 for the time period of March 1, 2023 through March 31, 2023, leaving a remaining balance of \$3,351,568.30 on this contract.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** Motion to approve Digital Engineering Invoice# 728-1312-23 in the amount of \$5,012.00 for the time period of February 26, 2023 through April 1, 2023, leaving a remaining balance of \$12,724.00 on this contract.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1313-21 in the amount of \$25,500.00 for the time period of February 26, 2023 through April 1, 2023, leaving a remaining balance of \$90,000.00 on this contract.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** Motion to approve DNA Underground Pay App #10 in the amount of \$268,995.15 for the time period of February 21, 2023 through March 20, 2023, leaving a remaining balance of \$803,692.94 on this contract.

**6.4.B.** Motion to approve Seymour Engineering Invoice# 8729 in the amount of \$23,000.00 for the time period of February 19, 2023 through March 30, 2023, leaving a remaining balance of \$121,000.00 on this contract.

**6.5. Water Tower #1 Exterior Painting Project.**

**6.5.A.** None.

**6.6. Miscellaneous Construction/Engineering Projects.**

**6.6.A.** Motion to approve Seymour Engineering Invoice# 8730 in the amount of \$2,500.00 for the time period of February 28, 2023 through March 16, 2023, leaving a remaining balance of \$3,750.00 on Task Order 16, Lift Station #9 Upgrades Project.

**6.6.B.** Motion to approve Seymour Engineering Invoice# 8731 in the amount of \$4,200.00 for the time period of February 28, 2023 through March 31, 2023, completing Task Order #17, Gex Drive Commercial District Sanitary Sewer Analysis Project, and leaving a remaining balance of \$5,500.00 on the Master Services Agreement.

**6.6.C.** Motion to approve Digital Engineering Invoice# 23R00024.001-01 in the reimbursable amount of \$400.00 for the Mauna Kea Townhomes Plan Review.

**6.6.D.** Motion to approve Digital Engineering Invoice# 23R00024.002-01 in the reimbursable amount of \$2,560.00 for the Commercial District Phase 1 Plan Review.

**6.6.E.** Motion to approve Digital Engineering Invoice# 23R00024.003-01 in the reimbursable amount of \$2,480.00 for the Casano Preserve Phase 1 Plan Review.

**6.6.F.** Motion to approve Digital Engineering Invoice# 23R00024.004-01 in the reimburseable amount of \$1,040.00 for the Alfonso Realty Fire Service Plan Review.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.D.** Treasurers Report – 3/31/2023.

**7.1.E.** Revenue & Expense Report – 3/31/2023.

**7.1.F.** Motion to approve/deny a Request for Credit in the amount of \$40.00 for Mr. Emile Reimmuth, resident at 8313 Analii Street, as attached hereto.

**8. Old Business.**

**8.1.** Motion to spread upon the minutes the executed Mississippi Department of Transportation Design Engineering Services Agreement that was approved by the Board of Commissioners on March 9, 2023.

**9. New Business/Discussion Items.**

**9.1.** Motion to approve the attendance of various District Operators and use of District vehicles, as determined by the General Manager, to the Coast Chlorinator 29<sup>th</sup> Annual Operator Training Workshop in Biloxi on April 27, 2023, at no cost to the District.

**9.2.** Motion to approve the abandonment of utilities easement for construction on property located between 1332 & 1334 Enos Street, for Phase 2, Unit 1, Block 10, between Lots 4 & 5, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for April 27, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.