

**DIAMONDHEAD WATER AND SEWER DISTRICT**  
**Agenda for December 15, 2022 Regular Meeting**

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

**1. Call to order.**

**Pledge of Allegiance.**

**Roll Call - Board Members:** Chairman Bryon Griffith, Vice-Chairman Ben Taylor, Treasurer Louis Ertel, Commissioner Mark Beisecker, and Commissioner Arlen Griffey.

**2. Approve Agenda.**

**3. Public Comments.**

**4. Minutes.**

**4.1.** Motion to approve the minutes for the Regular Meeting held on November 17, 2022.

**5. General Manager's Report.**

**6. Construction / Engineering Projects.**

**6.1. Sewer Basin Improvements-Phase I & II (#13, #16, #17) Project.**

**6.1.A.** Motion to approve Suncoast Infrastructure Invoice# S22052-06 in the amount of \$108,959.99 for the time period of October 1, 2022 through October 31, 2022, leaving a remaining balance of \$4,538,614.92 on this contract.

**6.1.B.** Motion to approve Seymour Invoice# 8618 in the amount of \$46,000.00, for the time period of September 30, 2022 through November 18, 2022, leaving a remaining balance of \$470,900.00 on this contract.

**6.1.C.** Motion to approve Suncoast Infrastructure Invoice#S22052-07 in the amount of \$273,205.25 for the time period of November 1, 2022 through November 30, 2022, leaving a remaining balance of \$4,265,409.67 on this contract.

**6.2. Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A.** Motion to approve Digital Engineering Invoice# 728-1312-19 in the amount of \$15,215.00 for the time period of October 30, 2022 through November 26, 2022, leaving a remaining balance of \$34,472.50 on this contract.

**6.3. Water System Rehab-Phase II Project.**

**6.3.A.** Motion to approve Digital Engineering Invoice# 728-1313-17 in the amount of \$25,500.00 for the time period of October 30, 2022 through November 26, 2022, leaving a remaining balance of \$192,000.00 on this contract.

**6.4. Water System Rehab-Phase III Project.**

**6.4.A.** Motion to approve DNA Underground Pay App#5 in the amount of \$180,352.38 for the time period of September 21, 2022 through October 20, 2022, leaving a remaining balance of \$2,003,492.86 on this contract.

**6.4.B.** Motion to approve DNA Underground Pay App#6 in the amount of \$138,231.09 for the time period of October 21, 2022 through November 20, 2022, leaving a remaining balance of \$1,865,261.76 on this contract.

**6.5. Water Tower #1 Exterior Painting Project.**

**6.5.A.** Motion to approve Digital Engineering Invoice# 728-1310-59 in the amount of \$4,879.50 for the time period of October 30, 2022 through November 26, 2022, leaving a remaining balance of \$1,509.00 on this contract.

**6.6. Miscellaneous Projects.**

**6.6.A.** Motion to approve Mississippi Department of Transportation Engineering Services Agreement for Project NHPP-010-01(161):107509/30100 for a reimbursable amount not to exceed \$169,065.66, and to authorize the Chairman to execute same.

**6.6.B.** Motion to approve Digital Engineering Work Assignment # 2022-22 for Mississippi Department of Transportation Project NHPP-010-01(161):107509/30100 for an amount not to exceed \$169,065.66, and to authorize the General Manager to execute same.

**7. Financial.**

**7.1. Docket of Claims & Financial Reports.**

**7.1.A.** Motion to approve payment of the Docket of Claims in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.B.** Motion to acknowledge payment of the Unapproved Docket of Claims as detailed in Section 6., in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.C.** Treasurers Report – 11/30/2022.

**7.1.D.** Revenue & Expense Report – 11/30/2022.

**7.1.E.** Motion to approve payment of the Customer Deposit Refund Register in the total amount of \_\_\_\_\_, as attached hereto.

**7.1.F.** Motion to ratify payment of the Customer Deposit Refund Register in the amount of \$3,052.09 printed on November 22, 2022 as attached hereto, that was approved by the Board on November 17, 2022.

**8. Old Business.**

**8.1.** None.

**9. New Business/Discussion Items.**

- 9.1.** Motion to approve attendance of Commissioner Bryon Griffith for Advanced Board Training on February 14, 2023 in accordance with MS Code 1972, Section (1) 41-26-101, as amended, at a cost of \$50.00 to the District.
- 9.2.** Motion to approve attendance of Commissioner Louis Ertel and Commissioner Arlen Griffey for Board Management Training on February 7, 2023 in accordance with MS Code 1972, Section (1) 41-26-101, as amended, at a cost of \$230.00 to the District.
- 9.3** Motion to approve the District’s participation in the City of Diamondhead Annual Christmas Parade to be held on Saturday, December 17 or Sunday, December 18, 2022 as provided by MS Code, Annotated Section 17-3-1 and authorizing the General Manager to take such actions as are necessary to accomplish said participation in a manner that will favorably advertise the opportunities, possibilities and resources that exist within the District.

**10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for January 12, 2023 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.