

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR MEETING MINUTES
May 26, 2022 – 4:00pm (CST)**

City Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **PRESENT BOARD MEMBERS:** Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.
ABSENT: None
The presence of a quorum was noted and the meeting was called to order at 4:03pm. The public was duly notified in compliance with the District’s open meeting policy.
2. **Approve Agenda.**
Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the agenda. Motion carried unanimously.
3. **Public Comments.** None.
4. **Minutes.**
 - 4.1. **Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the April 28, 2022 minutes. Motion carried unanimously. (Attachment A).**
 - 4.2. **Motion by Commissioner Griffith, second by Commissioner Taylor to approve the May 12, 2022 agenda. Motion carried unanimously. (Attachment B).**
5. **General Manager’s Report.**
 - 5.1. **Update of Projects & Recent Events.**
 - 5.1.A. The Southeast Water Main Replacement Project is approximately 96% complete. All lines and services are installed. Hydrostatic testing is 40% complete. Coast Chlorinator will begin line disinfection on or about June 1, 2022.
 - 5.1.B. On May 26, 2022, a progress meeting was held for the Elevated Water Tank Project. A 12” waterline is installed, and tie-in has been made. On June 8, 2022, pile-driving equipment will be mobilized. On June 10, 2022, four pilings for the pile load test are scheduled to be delivered. On June 13, 2022, the remaining 62 pilings are scheduled to be delivered. Pile-driving is anticipated to take two weeks.
 - 5.1.C. The Notice to Proceed for the Water System Improvement Project Phase II is expected to be issued on June 1, 2022.
 - 5.1.D. Bid documents are complete on the Water Tower #1 Exterior Painting II Project. Advertising is expected to commence on June 5, 2022, and bid opening is scheduled to take place at the July 14, 2022 board meeting.
 - 5.1.E. All submittals have been received and reviewed for the Water System Improvement Project Phase III. The project is scheduled to begin in August.

- 5.1.F. The Sanitary Sewer System Hydraulic Model preliminary final report is complete. Design storm results and projected growth flows have been mapped.
- 5.1.G. On May 23, 2022, a Notice to Proceed was issued for the Sewer Improvements Basin 13, 16, 17 Project. CCTV crews are scheduled to begin work on June 6, 2022. Materials are arriving and stored on the contractor's laydown yard.
- 5.1.H. An Abandonment of Utility Easement request has been received 9542 Laa La Place, Phase 2, Unit 4A, Block 11, between Lots 7 & 53. After review of the request, it has been determined that the easement provides no current or future use to the District and abandonment is recommended.
- 5.1.I. The District has installed 7 new residential water & sewer connections, 1 new sewer cleanout, set 5 cleanout castings, performed 3 water service repairs, 2 sewer service backups, and 3 sewer manhole repairs since the last Board Meeting.
- 5.1.J Construction drawings were provided by City Manager, Mike Reso, and the City's engineer, for the East Aloha Improvements Project. Drawings were reviewed and revisions recommended in order for the proposed project to be in compliance with DWSD specifications.
- 5.1.K The temporary emergency pipe supports and culvert installed by the District at the Kolo Court drainage ditch are holding. The temporary measures are an attempt to prevent sewer main damage from an eroding ditch bank while waiting for the City of Diamondhead to develop a drainage plan for the area.

6. Construction / Engineering Projects.

6.1. Water Main Tower #1 Painting Project.

Motion by Commissioner Ertel, second by Commissioner Griffith to authorize Digital Engineering to advertise for bids for the Water Tower #1 Painting Project with a bid deadline of July 13, 2022, at 4:00pm, as attached hereto, contingent upon legal review and approval. Motion carried unanimously. (Attachment C).

7. Financial.

7.1. Docket of Claims & Financial Reports.

Motion by Commissioner Taylor, second by Commissioner Griffith to approve the Docket of Claims in the amount of \$181,289.87. Motion carried unanimously. (Attachment D).

8. Old Business. None.

9. **New Business/Discussion Items.**

9.1. **Motion by Commissioner Griffith, second by Commissioner Ertel to approve the abandonment of easement for construction on property located at 9548 Laa La Place, Phase 2, Unit 4A, Block 11, between Lots 7 & 53 per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment E).**

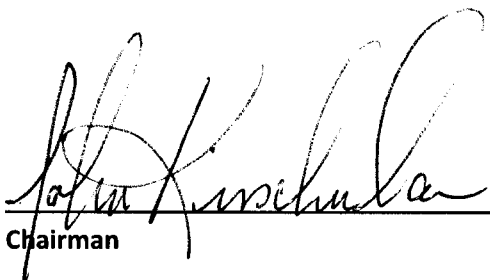
9.2. **Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the attendance of Dana DuBois and Robyn Reiter to the MS Rural Water Association Office Professional Training in Biloxi on June 2, 2022, at a cost of \$250.00 to the District. Motion carried unanimously. (Attachment F).**

9.3. **Motion by Commissioner Taylor, second by Commissioner Griffith to approve request for credit from Mr. Doyle Bosarge at 5615 Ahekolo Circle, for a late fee in the amount of \$10.00, which falls outside of District Policy# D-2021-001. Motion carried unanimously. (Attachment G).**

10. **Motion by Commissioner Griffith, second by Commissioner Ertel to adjourn at 4:23pm. Motion carried unanimously.**

The next meeting of the Board of Commissioners is scheduled for June 9, 2022, at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman

6-9-22
Date