

**DIAMONDHEAD WATER AND SEWER DISTRICT  
REGULAR MEETING MINUTES**

**March 24, 2022 – 4:00pm (Central Time)**

City Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. **Present Board Members:** Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker (by phone), and Commissioner Louis Ertel.

**Absent:** None.

The presence of a quorum was noted and the meeting was called to order at 4:05pm. The public was duly notified in compliance with the District's open meeting policy.

2. **Approve Agenda.**

**Motion by Commissioner Griffith, second by Commissioner Ertel to amend the agenda as follows: (i) Amend Motion 9.1. to include the following language: "excluding any area crossing the rear of parcel of the prescriptive sewer easement."; (ii) table Motion 9.2.; and (iii) add Motion 9.3. to discuss and/or approve the possible levy of fines to Moran Hauling for illegal connection to the District's water system. Motion carried unanimously as amended.**

3. **Public Comments.** None.

4. **Minutes.**

**4.1. Motion by Commissioner Ertel, second by Commissioner Griffith to approve the minutes for the Regular Meeting held on March 10, 2022. Motion carried unanimously. (Attachment A).**

5. **General Manager's Report.**

**5.1. Update of Projects & Recent Events.**

**5.1.A.** The tie-in to the water main at Oahu Street for the Southeast Water Main Replacement Project is complete. Contractor is working at Maui Circle on the direct bury portion of the project. Approximately 75% of piping installation is complete. The project is approximately 80% complete.

**5.1.B.** A virtual meeting on the Elevated Water Tank Project was held March 24, 2022. Preliminary tank foundation drawings and calculations have been reviewed and a finalized submittal is being prepared for approval. Tank fabrication materials have been ordered. The contractor, CB&I, is scheduled to begin the pile installation in mid to late April. The waterline installation is scheduled to begin in mid-April.

**5.1.C.** The engineering project bid recommendations for the Water System Improvement Phase II & III Projects are on the agenda for approval.

**5.1.D.** Seymour Engineering completed drawdowns on 6 additional lift stations on March 11, 2022 for the Sanitary Sewer System Hydraulic Model Project. Delivery of a functional model is scheduled for early May.

5.1.E. On the agenda is a request to abandon an easement at 6334 Kalipekona Way which has no current or future use to the District and Board approval is recommended.

5.1.F. The District has installed 4 new residential water & sewer connections, 6 new sewer cleanouts, 7 cleanout castings were set, and performed 2 water service repairs, 2 sewer service repairs, 8 sewer manhole repairs, and 2 sewer lateral repairs since the last Board meeting.

5.1.G. On March 24, 2022 an illegal water use violation by Moran Hauling, a contractor performing project work in the commercial area for the City was discovered. The contractor had connected a hose to a fire hydrant without District knowledge or consent. An immediate cease and desist order was issued to the contractor. District staff is working with City officials and the contractor to ensure compliance with DWSD Ordinances.

5.1.H. The District is still awaiting delivery of the variable frequency drive for Well#1.

5.1.I. The emergency pipe supports and culvert installed by the District at the Kolo Court drainage ditch are continuing to work. The temporary measures are an attempt to prevent sewer main damage from eroding ditch bank collapse while waiting for City officials to develop a drainage plan for the area.

## 6. Construction / Engineering Projects.

### 6.1. Water Main Improvements-Phase I (Southeast-Hilo).

6.1.A. None.

### 6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. None.

### 6.3. Water System Rehab-Phase II Project.

6.3.A. Motion by Commissioner Taylor, second by Commissioner Griffith to approve the best and lowest overall bid from CB Developers in the amount of \$2,756,369.37 which was received on March 10, 2022, following a review and recommendation by Digital Engineering, and to authorize the Chairman to execute contract for same, upon legal review. Motion carried unanimously. (Attachment B).

### 6.4. Water System Rehab-Phase III Project.

6.4.A. Motion by Commissioner Taylor, second by Commissioner Ertel to approve the best and lowest overall bid from DNA Underground in the amount of \$2,907,873.00 which was received on March 10, 2022, following a review and recommendation by Seymour Engineering, and to authorize the Chairman to execute contract for same, upon legal review. Motion carried unanimously. (Attachment C).

Upon bid review and discussions with other agencies who have contracted with Jay Bearden Construction in the past, Seymour Engineering determined Jay Bearden Construction did not meet the specifications required in Section 21.3; therefore, was found to not be the lowest and best bid for the project. A copy of Seymour Engineering's recommendation letter is attached hereto as Attachment D. (Attachment D).

6.5. Sewer Basin Improvements-Phase I & II (#13, #16, #17) Project.

6.5.A. None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Griffith, second by Commissioner Taylor to approve the Docket of Claims in the amount of \$63,906.05. Motion carried unanimously. (Attachment E).

8. Old Business.

8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Ertel, second by Commissioner Griffith to approve the abandonment of utilities easement for new construction on property located at 6334 Kalipekona Way, Phase 2, Unit 10, Block 5, between Lots 22 & 23 per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1, excluding any area crossing the rear of the parcel of the prescriptive sewer easement. Motion carried unanimously. (Attachment F).


9.2. ~~Motion to discuss and/or approve City of Diamondhead Resolution 2022-014 requesting the donation of a 1,915-square foot section of Lot 7, Block 2, Diamondhead Subdivision Phase 3, Unit 1, Hancock County, MS from the Diamondhead Water and Sewer District to the City of Diamondhead for right-of-way construction. Motion tabled.~~

9.3. Motion by Commissioner Taylor, second by Commissioner Ertel to approve the District's recovery of all costs incurred due to the illegal water connection to the District's water system by Moran Hauling at East Aloha. Motion carried unanimously.

10. Motion by Commissioner Griffith, second by Commissioner Taylor to adjourn at 4:35pm. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for April 14, 2022 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.



  
Chairman

4-14-22  
Date