

**DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR MEETING MINUTES**

March 10, 2022 – 4:00PM

City Hall Council Chambers, 5000 Diamondhead Circle

1. **Present Board Members:** Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith(by phone), Treasurer Ben Taylor(by phone), Commissioner Mark Beisecker, and Commissioner Louis Ertel.
Absent: None.
The presence of a quorum was noted and the meeting was called to order at 4:03pm. The public was duly notified in compliance with the District’s open meeting policy.
2. **Approve Agenda.**
Motion by Commissioner Ertel, second by Commissioner Beisecker to amend the agenda to revise Agenda 6.5.B to add at the end, “and to authorize the Chairman to execute contract for same upon legal review.” Motion carried unanimously as amended.
3. **Public Comments.** None.
4. **Minutes.**
4.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the minutes for the Regular Meeting held on February 22, 2022, recessed to February 28, 2022. Motion carried unanimously. (Attachment A).

Note: Commissioner Ben Taylor entered the meeting by phone at 4:10pm.

5. General Manager’s Report.

5.1. Update of Projects & Recent Events.

- 5.1.A. The final section of underground boring for the Southeast Water Main Replacement Project has been completed. All fire hydrant leads and a few fire hydrants have been installed. The project is 75% complete.
- 5.1.B. The construction signs for the Elevated Water Tank Project have been placed at the construction site and the Administration Building. A virtual project meeting was held on February 24, 2022. The drawings and calculation submittals for the tank and foundation are currently under review by the engineers and project schedule has been provided to the District.
- 5.1.C. Bids for the Water System Improvement Phase II & III Projects have been accepted until 2pm March 10, 2022 and those bids received will be opened by the Project Engineer later in this meeting. Engineers will then review all received bids and return to the Board of Commissioners with their recommendation on March 24, 2022.
- 5.1.D. Seymour Engineering is conducting mass balance for the Sanitary Sewer System Hydraulic Model Project based off WWTP flows and data from recently completed drawdowns at various lift stations for further accuracy of the model.

- 5.1.E. Bids for the Sewer Improvements Phase I&II Basins 13,16,17 Project have been reviewed by Seymour Engineering. A recommendation has been made to accept the bid and award the project to Suncoast Infrastructure as having the lowest and best bid for this project.
- 5.1.F. There are two requests for abandonment of easements on the agenda tonight with both easements of no use to the District and are recommended to be approved.
- 5.1.G. The District has installed 2 new residential water & sewer connections, 8 new sewer cleanouts, 16 cleanout castings have been set, and have performed 4 water service repairs, 2 sewer service repairs, 2 sewer manhole repairs, 3 sewer lateral repairs, 1 sewer force main repair, and 1 water main repair since the last board meeting.
- 5.1.H. The Well#1 variable frequency drive has been ordered and will be repaired and brought online upon delivery.
- 5.1.I. Pipe supports placed by the District at the Kolo Court drainage ditch are holding steady and the culvert appears to be working. These temporary measurers were placed by the District in order to attempt to prevent sewer main damage from an eroding ditch bank collapse. City Manager, Mike Reso, announced during the last City Council meeting that they will task Pickering Engineering to re-design the original plan for the Kolo Court drainage area and bid the project.

6. Construction / Engineering Projects.

6.1. Water Main Improvements-Phase I (Southeast-Hilo).

6.1.A. *Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Seymour Engineering Invoice# 8390 in the amount of \$10,530.00 for the time period of January 1, 2022 through February 25, 2022, leaving a remaining balance of \$37,005.00 on this contract. Motion carried unanimously. (Attachment B).*

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. *Motion by Commissioner Ertel, second by Commissioner Beisecker to approve CB&I Invoice# 252494-01 in the amount of \$12,112.50 for the time period of January 24, 2022 through February 25, 2022, leaving a remaining balance of \$3,520,887.50 on this contract. Motion carried unanimously. (Attachment C).*

6.2.B. *Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Digital Engineering Invoice# 728-1312-10 in the amount of \$3,400.00 for the time period of January 30, 2022 through February 26, 2022, leaving a remaining balance of \$80,900.00 on this contract. Motion carried unanimously. (Attachment D).*

6.3. Water System Rehab-Phase II Project.

6.3.A. *Motion by Commissioner Ertel, second by Commissioner Beisecker to acknowledge receipt of project bids and to authorize the opening of all bids by Digital Engineering. Motion carried unanimously.*

John Stein with Digital Engineering opened the Water System Rehabilitation Phase II Project bids. (i) DNA Underground \$3,226,000.00; and (ii) C.B Developers \$2,756,369.37.

6.3.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to take all bids under advisement, to authorize Digital Engineering to review all received bids, and to report back to the Board with their recommendation. Motion carried unanimously. (Attachment E).

6.3.C. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Digital Engineering Invoice# 728-1313-08 in the amount of \$6,750.00 for the time period of January 30, 2022 through February 26, 2022, leaving a remaining balance of \$314,250.00 on this contract. Motion carried unanimously. (Attachment F).

6.4. Water System Rehab-Phase III Project.

6.4.A. Motion by Commissioner Griffith, second by Commissioner Ertel to acknowledge receipt of project bids and to authorize the opening of all bids by Seymour Engineering. Motion carried unanimously.

Matthew Kirkland with Seymour Engineering opened the Water System Rehabilitation Phase III Project bids. (i) C.B. Developers base bid of \$2,958,838.76, with Alternate Bid 1 of \$1,102,113.14, for a total bid of \$4,060,951.90; (ii) DNA Underground base bid of \$2,907,873.00, with Alternate Bid 1 of \$1,034,615.00, for a total bid of \$3,942,488.00; (iii) Jay Bearden Construction base bid of \$2,509,800.20, Alternate Bid 1 of \$869,122.24, for a total bid of \$3,378,922.44; (iv) Moran Hauling base bid of \$4,464,553.75, with Alternate Bid 1 of \$1,629,527.00, for a total bid of \$6,094,080.75.

6.4.B. Motion by Commissioner Ertel, second by Commissioner Beisecker to take all bids under advisement, to authorize Seymour Engineering to review all received bids, and to report back to the Board with their recommendation. Motion carried unanimously. (Attachment G).

6.5. Sewer Basin Improvements-Phase I & II (#13, #16, #17) Project.

6.5.A. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Seymour Engineering Invoice# 8389 in the amount of \$52,400.00 for the time period of February 2, 2022 through February 25, 2022, leaving a remaining balance of \$840,200.00 on this contract. Motion carried unanimously. (Attachment H).

6.5.B. Motion by Commissioner Beisecker, second by Taylor to approve the lowest and best bid from Suncoast Infrastructure in the amount of \$5,700,969.00 which was received on February 24, 2022 following a review and recommendation by Seymour Engineering, and to authorize the Chairman to execute same upon legal review. Motion carried unanimously. (Attachment I).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the Docket of Claims in the amount of \$251,194.92. Motion carried unanimously. (Attachment J).

- 7.1.B. Unapproved Docket of Claims. (Attachment K).
- 7.1.C. Treasurer's Report – 2/28/2022. (Attachment L).
- 7.1.D. Revenue & Expense Report – 2/28/2022. (Attachment M).

8. Old Business.

- 8.1. None.

9. New Business/Discussion Items.

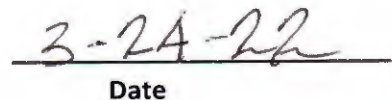
- 9.1. Motion by Commissioner Ertel and second by Commissioner Taylor to approve the emergency Well#1 Pump VFD replacement by Gulf States Engineering in the amount of \$9,772.50, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K. Motion carried unanimously. (Attachment N).
- 9.2. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the abandonment of utilities easement on property located at 6868 Awini Court, between Lots 16/17 & 20/21 per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment O).
- 9.3. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the abandonment of utilities easement for new construction on property located at 6424 Iona Street, Phase 2, Unit 10, Block 3, between Lots 12 & 13 per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1. Motion carried unanimously. (Attachment P).

- 10. Motion by Commissioner Ertel, second by Commissioner Beisecker to Adjourn at 4:46pm. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for March 24, 2022 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.




Chairman


Date