

DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR MEETING MINUTES
January 27, 2022 – 4:00PM
City of Diamondhead Council Chambers

1. **Present Board Members:** Chairman John Kirschenbaum, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.

Absent: Vice-Chairman Bryon Griffith

The presence of a quorum was noted and the meeting was called to order at 4:07pm. The public was duly notified in compliance with the District's open meeting policy.

2. **Approve Agenda.**

Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the agenda. Motion carried unanimously.

3. **Public Comments.** None.

4. **Minutes.**

4.1. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve the minutes for the Regular Meeting held on January 13, 2022. Motion carried unanimously. (Attachment A).

5. **General Manager's Report.**

- 5.1. **Update of Projects & Recent Events.**

5.1.A. The District has confirmed two cases of COVID-19 with both employees have returned to work.

5.1.B. The Southeast Water Main Replacement Project contractor continues to work along Hilo Way on connecting the bore ends. The delivery of the fire hydrants remains delayed by the manufacturer.

5.1.C. The notice to proceed for the Elevated Water Storage Tank was issued to the contractor on January 24, 2022.

5.1.D. The drawings for the Water System Improvement Project Phase II & Phase III are complete and these projects are ready to advertise for bids.

5.1.E. The work being performed by Control Systems on Scada and data collection for the Sanitary Sewer System Hydraulic Model was delayed due to illness. Delivery of the data to the engineers is scheduled for January 31, 2022.

5.1.F. The Sewer Improvements Basin 13, 16, 17 Project has advertised for bids the week of January 17, 2022.

5.1.G. The District has installed 3 new residential connections, 10 new sewer cleanouts, set 15 sewer cleanouts and castings, rebuilt 2 fire hydrants, and performed 6 water service repairs since the last Board Meeting.

5.1.H. Well#1 pump parts are on order and the contractor is expected to receive the parts and begin repairs early the week of January 31, 2022.

5.1.I. On Sunday, January 23, 2022 at approximately 3:30am there was a power outage in the Northeast quadrant of Diamondhead. The District responded to confirm water wells and the plant remained fully operational. Electricity was restored approximately at 6:00am.

5.1.J. On January 24, 2022 the District responded to a broken sewer lateral at Crooked Stick Drive and Troon Court. It was determined due to the 14 foot depth of the sewer lateral breakage and the equipment required, that DNA Underground would be hired to assist in this emergency repair.

5.1.K. The temporary pipe supports placed by the District on Kolo Court in an attempt to prevent sewer main damages from an eroding ditch bank collapse is holding steady.

6. Construction / Engineering Projects.

6.1. Water Main Improvements-Phase I (Southeast-Hilo).

6.1.A. None.

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. None.

6.3. Water System Rehab-Phase II Project.

6.3.A. *Motion by Commissioner Taylor, second by Commissioner Ertel to authorize Digital Engineering to advertise for bids for the Water System Rehabilitation Phase II Project, as attached hereto. Motion carried unanimously. (Attachment B).*

6.4. Water System Rehab-Phase III Project.

6.4.A. *Motion by Commissioner Taylor, second by Commissioner Beisecker to authorize Seymour Engineering to advertise for bids for the Water System Rehabilitation Phase III Project, as attached hereto. Motion carried unanimously. (Attachment C).*

6.5. Sewer Basin Improvements-Phase I & II (#13, #16, #17) Project.

6.5.A. *Motion by Commissioner Beisecker, second by Commissioner Ertel to spread upon the minutes the executed Seymour Engineering agreement for Sewer Basin Improvements Phase I & II Project, which was approved by the Board on January 13, 2022. Motion carried unanimously. (Attachment D).*

6.6. Miscellaneous Engineering Projects.

6.6.A. *Motion by Commissioner Taylor, second by Commissioner Ertel to approve Compton Engineering Master Service Agreement Amendment No. 3 to extend the time period to*

February 10, 2023, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment E).

6.6.B. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Seymour Engineering Master Service Agreement effective February 13, 2022 through February 12, 2023, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment F).

6.6.C. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve Digital Engineering Master Service Agreement Amendment No. 6 to extend the time period to February 12, 2023, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment G).

6.6.D. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve Covington Engineers Master Service Agreement effective February 13, 2022 through February 12, 2023, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment H).

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the Docket of Claims in the amount of \$11,534.41. Motion carried unanimously. (Attachment I).

8. Old Business.

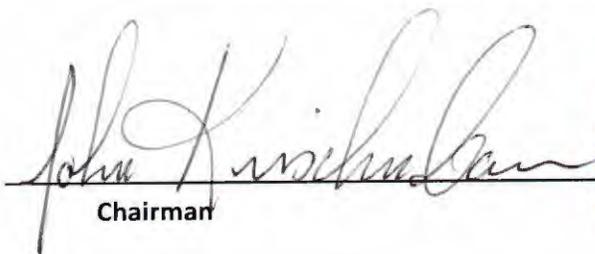
8.1. None.

9. New Business/Discussion Items.

9.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the emergency sewer point repair on Crooked Stick Drive and Troon Court performed by DNA Underground, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K. Motion carried unanimously. (Attachment J).

10. Motion by Commissioner Taylor, second by Commissioner Beisecker to adjourn at 4:27pm. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for February 10, 2022 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.


Chairman



1-27-22
Date