

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for November 18, 2021 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on October 28, 2021.

5. General Manager’s Report.

6. Construction / Engineering Projects.

6.1. Water Main Improvements-Phase I (Southeast-Hilo).

6.1.A. Motion to approve DNA Underground Pay App#2 in the amount of \$65,970.00 for the time period of September 26, 2021 through October 20, 2021, leaving a remaining balance of \$955,020.00 on this contract.

6.1.B. Motion to approve Seymour Engineering Invoice# 8317 in the amount of \$10,605.00 for the time period of September 9, 2021 through October 15, 2021, leaving a remaining balance of \$63,405.00 on this contract.

6.2. Water System Rehab-Phase I Project (New Water Tower).

6.2.A. Motion to approve the lowest and best overall bid from CB&I Tank Solutions in the amount of \$3,533,000.00 as recommended by Digital Engineering and to authorize the Chairman to execute contract for same.

6.2.B. Motion to approve Digital Engineering Invoice# 728-1312-07 in the amount of \$11,250.00 for the time period of October 3, 2021 through October 30, 2021, leaving a remaining balance of \$91,450.00 on this contract.

6.3. Water System Rehab-Phase II Project.

6.3.A. Motion to approve Digital Engineering Invoice# 728-1313-04 in the amount of \$56,585.00 for the time period of October 3, 2021 through October 30, 2021, leaving a remaining balance of \$463,690.00 on this contract.

6.4. Water System Rehab-Phase III Project.

6.4.A. Motion to approve Seymour Engineering Invoice# 8316 in the amount of \$43,000.00 for the time period of September 16, 2021 through October 14, 2021, leaving a remaining balance of \$498,000.00 on this contract.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve the Docket of Claims.

7.1.B. Unapproved Docket of Claims.

7.1.C. Treasurer's Report – 10/31/2021.

7.1.D. Revenue & Expense Report – 10/31/2021.

7.2. Presentation by James Moody with BXS Insurance of the 2022 Employee Insurance Renewal.

7.2.A. Motion to approve the 2022 Employee Insurance Renewal as presented and recommended by BXS Insurance, as attached hereto.

7.3. Motion to approve revised FY 2021/2022 Budget with Capital Improvement Plan changes only, as attached hereto.

8. Old Business.

8.1. Motion to spread upon the minutes the executed Delta Directional Settlement & Release that was approved by the Board on October 28, 2021.

9. New Business/Discussion Items.

9.1. Motion to authorize the closing of District offices on November 26, 2021 in further observance of the Thanksgiving Holiday, and December 23, 2021 in further observance of the Christmas Holiday as proclaimed by the Governor on October 22, 2021, pursuant to Miss. Code Ann. § 3-3-7.

9.2. Motion to change both the December 9, 2021 Board Meeting and the December 23, 2021 Board Meeting to December 16, 2021 due to the Christmas Holiday.

9.3. Motion to approve the abandonment of utilities easement for new construction on property located at 6529 Kiko Street, Phase 2, Unit 10, Block 19, between Lots 14 & 15, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

9.4. Motion to create a Review Committee to include: Chairman Kirschenbaum, Treasurer Taylor, the General Manager, and the Comptroller for the purpose of reviewing the current District Paid Leave Personnel Policies and to return with a recommendation to the full Board for consideration.

10. Motion to Adjourn.

The next meeting of the Board of Commissioners is scheduled for December 16, 2021 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.