

**DIAMONDHEAD WATER AND SEWER DISTRICT  
REGULAR MEETING MINUTES  
October 28, 2021 – 4:00pm (Central Time)  
City Hall, Diamondhead, MS 39525**

1. **Present Board Members:** Chairman John Kirschenbaum, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.  
**Absent:** Vice-Chairman Bryon Griffith  
The presence of a quorum was noted and the meeting was called to order at 4:05pm. The public was duly notified in compliance with the District’s open meeting policy.
2. **Approve Agenda.**  
**Motion by Commissioner Ertel, second by Commissioner Beisecker to approve the agenda. Motion carried unanimously.**
3. **Public Comments.** None.
4. **Minutes.**  
**4.1. Motion by Commissioner Ertel, second by Commissioner Taylor to approve the minutes for the Regular Meeting held on October 14, 2021. Motion carried unanimously. (Attachment A).**
5. **General Manager’s Report.**
  - 5.1. **Update of Recent Events & Projects.**
    - 5.1.A. The District has no new Covid-19 cases.
    - 5.1.B. The Southeast Water Main Replacement Project is behind schedule as a result of the delay in materials being delivered. The contractor is working diligently with suppliers to rush this process as much as possible.
    - 5.1.C. The Elevated Water Tower Project was advertised for bid and 3 bids were received.
    - 5.1.D. Since the last meeting, the District has installed 8 new residential water & sewer connections and 10 new sewer cleanouts, performed 4 water repairs and 1 sewer repair, and reset and mortared 5 sewer manhole castings.
    - 5.1.E. The temporary measures implemented by the District at the Kolo Court drainage ditch to prevent sewer main damage caused by the erosion of the ditch bank is continuing to hold.
6. **Construction / Engineering Projects.**
  - 6.1. **Sanitary Sewer Model Project.**
    - 6.1.A. Mark Seymour with Seymour Engineering provided an update of the Sewer Model Report. Once flow meters have been installed and additional rain data is received, the report findings will be presented to the Board.

6.2. **Water System Rehab-Phase I Project (New Water Tower).**

**6.2.A. Motion by Commissioner Taylor, second by Commissioner Beisecker to acknowledge receipt of all Project Bids and to approve the opening of all bids by Digital Engineering.**

Christina Shurley with Digital Engineering opened the bids and announced receipt of the following:

- (1) Phoenix Fabricators & Erectors, LLC in the amount of \$3,782,752.00.
- (2) CB&I in the amount of \$3,533,000.00.
- (3) Caldwell Tanks, Inc. in the amount of \$3,827,000.00.

**6.2.B. Motion by Commissioner Ertel, second by Commissioner Beisecker to take all project bids under advisement and to have the project engineer review and return to the Board with its recommendation. Motion carried unanimously.**

7. **Financial.**

7.1. **Docket of Claims & Financial Reports.**

**7.1.A. Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the Docket of Claims in the amount of \$238,579.35. Motion carried unanimously. (Attachment B).**

7.2. **Presentation by James Moody with BXS Insurance of the 2022 Renewal for Employee Insurance.**

**7.2.A. Motion by Commissioner Taylor, second by Commissioner Ertel to take the presented 2022 Employee Insurance Renewal information under advisement until all benefit information is received and presented together at the next Board Meeting. (Attachment C).**

8. **Old Business.**

**8.1. Motion by Commissioner Ertel, second by Commissioner Taylor to spread upon the minutes the Jani-King Service Agreement approved by the Board on October 14, 2021. Motion carried unanimously. (Attachment D).**

9. **New Business/Discussion Items.**

**9.1. Motion by Commissioner Beisecker, second by Commissioner Ertel to approve the attendance of David Carden and Joe Higginbotham to the MSWEA Water Professional Training in Vicksburg on November 3 – 4, 2021 at a training cost of \$400.00 and applicable travel expenses in compliance with Miss. Code Ann. § 25-3-41. Motion carried unanimously. (Attachment E).**

**9.2. Motion by Commissioner Taylor, second by Commissioner Beisecker to approve the Board Meeting Dates for the 2022 Calendar Year, as attached hereto. Motion carried unanimously. (Attachment F).**

- 9.3. Motion by Commissioner Ertel, second by Commissioner Beisecker to approve the settlement and release from Delta Directional Drilling and Telepak Networks in the amount of \$10,814.84 for reimbursement of water & sewer damages sustained at the locations identified in "Exhibit A" attached, and to authorize the Chairman to execute same. Motion carried unanimously. (Attachment G).
- 9.4. Motion by Commissioner Taylor, second by Commissioner Ertel to create a Review Committee to include: Commissioner Taylor, Commissioner Ertel, General Manager, and Comptroller for the purpose of reviewing the current District Connection Fees and to return with a recommendation to the full Board for consideration.
10. Motion by Commissioner Taylor, second by Commissioner Beisecker to adjourn at 4:53pm. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for November 18, 2021 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.



  
Chairman

11-18-21  
Date