

DIAMONDHEAD WATER AND SEWER DISTRICT
Agenda for October 14, 2021 Regular Meeting

4:00 p.m. at Diamondhead City Hall – Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS

1. Call to order.

Pledge of Allegiance.

Roll Call - Board Members: Chairman John Kirschenbaum, Vice-Chairman Bryon Griffith, Treasurer Ben Taylor, Commissioner Mark Beisecker, and Commissioner Louis Ertel.

2. Approve Agenda.

3. Public Comments.

4. Minutes.

4.1. Motion to approve the minutes for the Regular Meeting held on September 23, 2021.

5. General Manager’s Report.

6. Construction / Engineering Projects.

6.1. Water Main Improvements Project (Southeast - Hilo).

6.1.A. Motion to approve DNA Underground Pay App #1 in the amount of \$29,714.40 for the time period of August 9, 2021 through September 25, 2021, leaving a remaining balance of \$1,020,990.60 on this contract.

6.2. Sanitary Sewer Model Project.

6.2.A. Mark Seymour with Seymour Engineering to present final Sewer Model Report.

6.3. Water System Rehab-Phase I Project (New Water Tower).

6.3.A. Motion to approve Digital Engineering Invoice# 728-1312-06 in the amount of \$38,700.00 for the time period of August 29, 2021 through October 2, 2021, leaving a remaining balance of \$102,700.00 on this contract.

6.4. Water System Rehab-Phase II Project.

6.4.A. Motion to approve Digital Engineering Invoice# 728-1313-03 in the amount of \$35,975.00 for the time period of August 29, 2021 through October 2, 2021, leaving a remaining balance of \$520,275.00 on this contract.

6.5. Water System Rehab-Phase III Project.

6.5.A. Motion to approve Seymour Engineering Invoice# 8289 in the amount of \$14,000.00 for the time period of August 21, 2021 through September 15, 2021, leaving a remaining balance of \$541,000.00 on this contract.

6.6. Miscellaneous Engineering Projects.

6.6.A. Motion to approve Digital Engineering Invoice# 728-1310-50 in the amount of \$640.00 for the time period of August 29, 2021 through October 2, 2021 for Plan Review of Beehive Assisted Living Project, leaving a remaining balance of \$26,943.75 on the Master Services Agreement.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion to approve the Docket of Claims.

7.1.B. Unapproved Docket of Claims.

7.1.C. Treasurer's Report – 9/30/2021.

7.1.D. Revenue/Expense Report – 9/30/2021.

7.2. Motion to discuss current cost of water & sewer connection fees.

8. Old Business.

8.1. Motion to spread upon the minutes the executed Pro Computers Agreement approved by the Board on September 23, 2021.

8.2. Motion to spread upon the minutes the executed Capitol Resources Agreement approved by the Board on September 23, 2021.

9. New Business/Discussion Items.

9.1. Motion to approve the abandonment of utilities easement for new construction on property located at 34 Devil's Elbow, Phase 2, between Lots 33 & 34, per the Diamondhead Water & Sewer District Water Use Ordinance, Page 10, Section 9.8.1.

9.2. Motion to approve the Hancock Whitney Resolution for the addition of signatory authority to Board Commissioner, Louis Ertel on all Hancock Whitney bank accounts.

9.3. Motion to change both the November 11, 2021 Board Meeting and the November 25, 2021 to November , 2021 due to the Veterans Day and the Thanksgiving Holidays.

9.4. Motion to appoint as the designated MEMA Disaster Applicant Agent for FIPS#045-01FE3-00, effective immediately.

9.5. Motion to approve the revised District Policy #D-2021-011, Sewer Request for Credit, as attached hereto.

9.6. Motion to approve the emergency sewer manhole improvements at 104227 Bayou Drive performed by DNA Underground in the amount of \$6,500.00, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K.

- 9.7. Motion to approve the emergency service from Thompson Brothers Drilling of Well#1 pump motor during emergency pump rebuild due to Hurricane Ida damages, in the amount of \$5,199.20, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K.
 - 9.8. Motion to approve Jani-King commercial cleaning agreement for a term of three (3) years in the amount of \$300.00 per month with a one-time initial cleaning fee of \$195.00 to perform weekly cleaning services at the Administration Building, and to authorize the Chairman to execute same.
- 10. Motion to Adjourn.**

The next meeting of the Board of Commissioners is scheduled for October 28, 2021 at 4:00 p.m. at Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.