

DIAMONDHEAD WATER AND SEWER DISTRICT
REGULAR MEETING MINUTES
August 26, 2021 – 4:00pm(CST)
Diamondhead City Hall, Diamondhead, MS 39525

1. **Present Board Members:** Chairman John Kirschenbaum, Vice-Chairman David Boan, Secretary/Treasurer Ben Taylor (by phone), and Commissioner Bryon Griffith.

Absent: None.

The presence of a quorum was noted and the meeting was called to order at 4:07 pm. The public was duly notified in compliance with the District's open meeting policy.

2. **Approve Agenda.**

Motion by Commissioner Boan, second by Commissioner Griffith to amend the agenda to add agenda item 9.3. to declare state of emergency for TD#9 contingent upon it becoming a Tropical Storm making landfall within 100 miles of Diamondhead, or upon the Governor's Declaration of Emergency. Motion carried unanimously as amended.

3. **Public Comments.** None.

4. **Minutes.**
None.

5. **General Manager's Report.**

5.1. Recent Events & Project Updates.

5.1.A. Due to COVID, Administrative staff has been down to one person until employees can return.

5.1.B. The contractor has begun staging materials for the Southeast Water Main Replacement Project at Maui Circle. Residential notices are scheduled to be delivered and signage installed the week of August 30, 2021. Boring crews are scheduled to mobilize August 30, 2021 and Diamondhead Drive East is scheduled for closure from September 1st through 3rd. All scheduling is contingent upon tropical weather conditions. Traffic re-routing plans have been sent to Fire, Police, City, & POA.

5.1.C. The design phase of the New Water Tower Project is on schedule and a construction planning meeting is scheduled for September 2, 2021.

5.1.D. The Sewer Model is being hydraulically tested by the engineer and is expected to be complete by the September 9, 2021 Board Meeting.

5.1.E. The District has installed 8 new residential water & sewer connections since the last Board Meeting.

5.1.F. The District has installed 12 new sewer cleanouts since the last Board Meeting.

5.1.G. Shipping delays have further delayed the start of the Lift Station #16 Sewer Pump Replacement Project.

5.1.H. The District has performed 3 water service line repairs, 12 sewer lateral repairs in Basin 3 area, and 2 sewer backups since the last Board Meeting.

5.1.I. An on-site meeting to further discuss the Kolo Court drainage ditch issue was held on August 18, 2021 with the following in attendance: City Manager Mike Reso, City Public Works Director Stanley Bychurch, DNA Underground Contractor Dusty Gartman, DWSD General Manager David Carden, and DWSD Operations/Maintenance Manager Joe Higginbotham. The contractor recommended that a substantial rip-rap structure be built using large stone along the ditch from the point of last repairs to current washout area up to the downstream manhole structure in order to prevent further erosion and sewer pipe damage. The rip-rap would be grouted in place to form a resistant barrier for erosion. The contractors estimate sent to DWSD General Manager and DH City Manager was for \$83,675.00. The larger scaled plan by the City engineers, Pickering Engineering, includes almost the exact description recommended by the contractor; however, covering a much larger area.

Board Chairman Kirschenbaum stated in consideration of the fact that last year the District fully funded repairs to this area in the amount of \$32,670.00, in addition to splitting the cost with the City for temporary repairs in the amount of approximately another \$9,000.00, that any further repairs to this area would be part of the City's master plan and the District is not responsible for funding City drainage projects. Since the District has already paid over \$41,000, DWSD has gone above and beyond what is its responsibility. The City Manager has stated the Council will be discussing going out for bids for the work at its September 7, 2021 meeting.

Commissioner Griffith stated the District should prepare to address Council at its September 7, 2021 meeting regarding its plan for the Kolo Court drainage area and the DWSD should be ready to provide information as needed.

Commissioner Boan stated that the issue at Kolo Court is a drainage issue and is causing the potential sewer hazard and felt it is the City's responsibility to fix the issue and DWSD should be very cautious before spending any more money on this issue.

The General Manager stated the contractor has suggested the District could place concrete pilings under the District's sewer pipe for support to protect our infrastructure to allow the time for the City to go out for bids and make the drainage repairs in the area.

All Commissioners agreed and provided directive for the General Manager to proceed with this recommendation to protect the District's interest.

5.1.J. Based upon the Hancock County EMA and National Hurricane Center predictions, there is an imminent threat of storm surge, flooding, and wind damage from the approaching Tropical Depression #9. The area is expected to be impacted late this weekend into early next week. The District will be moving into emergency preparations on Friday, August 27, 2021.

6. Construction / Engineering Projects.
None.

7. Financial.

7.1. Docket of Claims & Financial Reports.

7.1.A. Motion by Commissioner Griffith, second by Commissioner Boan to approve the Docket of Claims in the amount of \$12,182.27. Motion carried unanimously. (Attachment A).

8. Old Business. None.

9. New Business/Discussion Items.

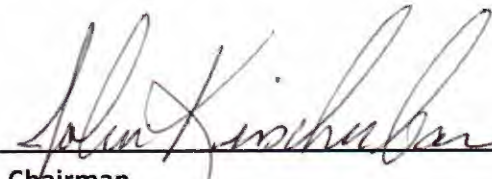
9.1. Motion by Commissioner Griffith, second by Commissioner Taylor to approve the Akoko Street emergency sewer mainline point rehab by Gulf Coast Underground in the amount of \$19,200.00, in accordance with the State of MS Purchase Law §31-7-1(f), Page 14-15, Section K. Motion carried unanimously. (Attachment B).

9.2. Motion by Commissioner Boan, second by Commissioner Griffith to approve the attendance of Jason Youngblood to the MSRWA & MDEQ Wastewater Certification Short Course on November 1 – 5, 2021 in Biloxi, MS at a cost of \$295.00 to the District. Motion carried unanimously. (Attachment C).

9.3. Motion by Commissioner Griffith, second by Commissioner Boan to approve the declaration of a State of Emergency effective 48 hours in advance of landfall should TD#9 becoming a Tropical Storm or higher making landfall within 100 miles of Diamondhead, and contingent upon the Governor Declaration of Emergency. Motion carried unanimously. (Attachment D).

10. Motion by Commissioner Griffith, second by Commissioner Boan to adjourn at 4:28pm. Motion carried unanimously.

The next meeting of the Board of Commissioners is scheduled for September 9, 2021 at 4:00 p.m. in Diamondhead City Hall Council Chambers, 5000 Diamondhead Circle, Diamondhead, MS.


Chairman



9-9-2021
Date